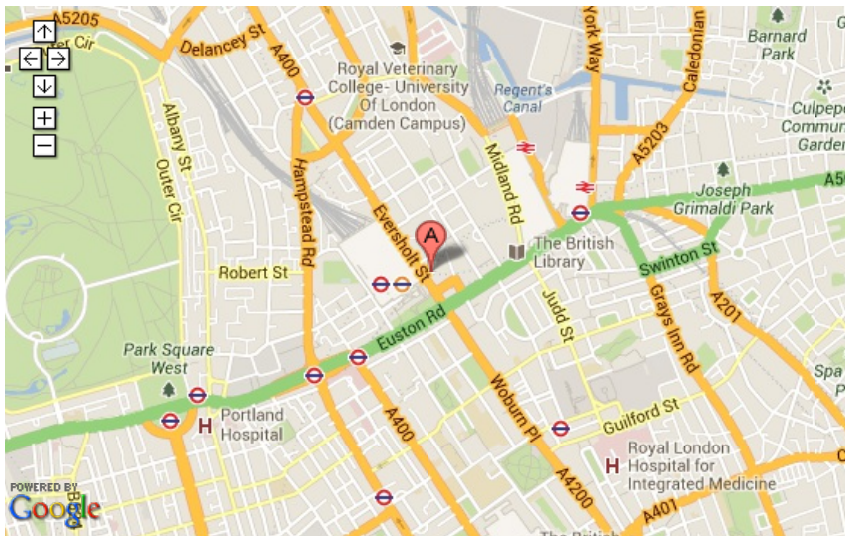


EC London Arrival and First Day



SCHOOL NUMBER

(Monday - Friday from 08:30 - 17:00)
+44 (0) 20 7242 3787

EMERGENCY NUMBER (FOR USE OUTSIDE OF OFFICE HOURS ONLY)

+44 (0) 7983 773121

ADDRESS

EC London,
Euston House,
24 Eversholt Street,
London, NW1 1AD,
UK

AIRPORT TRANSFERS

Airport transfers can be arranged by EC upon request. Arrival information must be sent to EC at least two weeks prior to arrival otherwise we cannot guarantee airport transfers. An EC representative with an EC London sign will meet students at the arrival gate. If students cannot find the EC representative, they are advised to proceed to the Airport Information desk and call the EC emergency number.

In case of flight delays, or delays at Customs or immigration, students should call EC Staff on the Emergency number so that the driver will wait for them.

PLACEMENT TEST

On the first day, students are tested on their reading, writing, speaking and listening skills in order to allocate students to an appropriate level for their language development. EC London conforms to the Common European Framework in order to grade student's language proficiency.

WELCOME PACK

A Welcome Pack will be given to the students on their first day of school.

WELCOME TALK /ACADEMIC TALK

Students will receive a welcome talk where timetables, lessons and academic information are explained. Leisure programmes, activities, the school and its facilities are also explained at this time.

WHEN AIRPORT TRANSFERS HAVE NOT BEEN BOOKED

If students booked their accommodation through EC and have not booked an airport transfer they must still inform EC of their flight details one week prior to arrival.

If students are staying at a student house they need to call the number of the fact sheet, this will ensure that an EC representative will be at the accommodation to welcome them. If a student stays in any other residence they do not need to call. Students still need to provide the school with flight details two weeks prior to arrival.

WELCOME EVENT

On their first day, students are taken to a traditional local pub to enjoy a complimentary drink with fellow students and an EC representative. Students enjoy comparing the results of the afternoon's interactive walking tour (a competitive team event where students get to explore the local area), and a prize is presented to the team with the most accurate answers. The EC representative discusses options for the forthcoming week's activity programme and advises students on interesting places to visit in London that are off the tourist trail.



Students should arrive at EC by 08:45 on their first day in order to sit their placement test.

From Tuesday onwards the following timetable applies:

DOUBLE BANKING

During busy periods EC London uses an alternative timetable, called Double Banking. Students will be given their time table on their first day. This simple timetable gives students the opportunity to have free time at different periods during the day, allowing them to have a lie in one day and an afternoon shopping the following day!! The Afternoon General English programme **does not** follow the double banking schedule.

FIRST DAY SCHEDULE

- 08:45 Student arrival and registration
- 09:00 Placement Test
- 10:45 Welcome Talk with Operations Manager
- 11:15 Academic Induction meeting with the Director of Studies
- 13:00 Intensive students first class
- 14:30 Tour of local area
- 15:30 Collect timetables and passports
- 16:00 Free welcome event

(AM classes)

- 09:00 - 10:30 First Module
- 10:30 - 10:45 Break
- 10:45 - 12:15 Second Module
- 12:15 - 13:00 Lunch
- 13:00 - 14:30 Third Module (Intensive)

(PM classes)

- 14:45 - 16:15 First Module
- 16:15 - 16:30 Break
- 16:30 - 18:00 Second Module

TIMETABLE

Time	Mon	Tue	Wed	Thur	Fri	Mon	Tue	Wed	Thur	Fri
09:00 - 12:15	Class / Induction	Free Time	General English Bank A	Free Time	General English Bank A	Free Time	General English Bank A	Free Time	General English Bank A	Free Time
Intensive 13:00 - 14:30	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)	Class (For Intensive Students)
14:45 - 18:00	Free Time	General English Bank A	Free Time	General English Bank A	Free Time	General English Bank A	Free Time	General English Bank A	Free Time	General English Bank A

Please note that this is a sample double banking timetable and variations may occur. The Afternoon General English programme does not follow the double banking schedule.

